# President Jerome Messer called the meeting of the Richardton-Taylor Public School

# Board to order on Tuesday, July 9, 2013 at 5:30 p.m. at the Richardton-Taylor High

# School .

Present: Jerome Messer, Jim Bobb, Judy Hoff, Joni Gjermundson, Shannon Goetz, Superintendent Brent Bautz, Principals Russ Ziegler and Patrick Beckman, Business Manager Kim Dressler. Others: Duane Zent, Shawn Carey, Janine & Mika Olson, Sarah Goetz, Genie Kelley, Ray Kaylor, Amy Leingang,

Additions to the Agenda:

1. Maintence- Shawn Carey
2. Principal Reports

Guest: Shawn Carey, head maintenance supervisor reported on the summer project status. He stated that he and Jody Hoff have been in contact with an engineer on the football field light issue.

Principal Reports: Pat Beckman: TRE Principal introduced himself to the board and guests. He was asked to discussed his plan for discipline.

Russ Ziegler: Stated that all Title I reports have been submitted. He reported that 20% of 2013-2014 Title funds have to be spent on supplemental services and 10% will have to be used on professional development. The driving portion of Drivers Education will be completed July 15-20 by instructors from Dickinson Public Schools. In 2013 all coaches for sports, grades 9-12, will need to be certified. Mr. Ziegler stated that there are some coaching positions that are in question. A new floor mat cover for the gym has been ordered. Judy Hoff to approve the first reading of Coach Certification policy AEHS, seconded by Shannon Goetz. Motion carried 5/0. Judy Hoff moved to approve a new scorers table for RTHS, seconded by Joni Gjermundson. Motion carried 5/0.

Koko Gjermundson arrived at this time.

Activity Fund Report: Mr. Ziegler reported on the account changes for the year end fiscal year. Shannon Goetz stated that the booster club has ordered bleachers for the football field. Funds for the bleachers will be paid for from with funds donated to the RTHS Football Field Campaign.

Jim Bobb moved to approve the minutes of the June 12, 2013 board meeting. Judy Hoff seconded the motion. Motion carried 5/0.

Motion to approve the minutes of the June 20, 2013 special board meeting by Judy Hoff seconded by Joni Gjermundson. Motion carried 5/0.

Motion to approve the minutes of the June 25, 2013 special board meeting by Judy Hoff, seconded by Shannon Goetz. Motion carried 5/0.

Joni Gjermundson moved to approve the minutes of the July 2, 2013 special board meeting. Judy Hoff seconded the motion. Motion carried 5/0.

Pledge of Assets: Jim Bobb moved to approve the pledge of assets from Dakota Community Bank. Motion seconded by Judy Hoff. Motion carried 5/0.

June Bills: The following list of bills was reviewed and approved for payment. It was noted that the outstanding bill for basketball warm-ups from Universal Athletics has been paid. The warm-ups were ordered with the promise of a donation to the school district, however no donation has been made for the items to date. Shannon Goetz suggested the booster club cover the cost for the warm-ups.

Judy Hoff moved to approve the 2013 end of year bills, seconded by Jim Bobb. Motion carried 5/0.

**GENERAL FUND**

78159 CITY OF RICHARDTON 1,799.50

78192 DOHRMANN, CINDY 135.75

78193 EDuTECH 180.00

78200 JACOBSEN MUSIC 113.00

10000055 JP MORGAN 7,620.12

78175 ND DEPT OF PUBLIC INSTRUCTION 100.00

78160 OFFICE OF THE STATE AUDITOR 165.00

78194 PEARCE AND DURICK 315.00

78195 PITNEY BOWES 32.00

78196 PURCHASE POWER 30.96

78201 R-T REVOLVING FUND 252.99

78218 ROUGHRIDER EDUCATION SERVICES 1,170.14

78202 RT ACTIVITIES FUND 13,653.68

78197 SOS TRUCK REPAIR 199.43

78198 SOUTHWEST BUSINESS MACHINES 62.99

78199 TRUCKS OF BISMARCK 54,500.00

78161 WAL-MART 143.39

**Checking Account Total: $80,473.95**

**ACTIVITY FUND**

7947 ANDERSON, SUSAN 98.82

7943 BHSU VOLLEYBALL CAMP 300.00

7944 BISON VOLLEYBALL CAMPS 1,100.00

7948 CLARA'S 64.00

7946 DICKINSON STATE UNIVERSITY 857.25

7951 JACOBSEN MUSIC 117.63

7953 R-T REVOLVING FUND 738.83

7952 RICHARDTON- TAYLOR PSD #34 GF 7,432.82

7949 SPRINGFIELD MARKET 194.19

7950 UNIVERSAL ATHLETIC SERVICE 644.00

**Checking Account Total: $11,547.54**

**BUILDING FUND**

3605 ROTO-ROOTER SEWER & DRAIN SERVICE 850.00

**Checking Account Total: $850.00**

**PAYROLL June 2013: $510,012.51**

2012- 2013 Transportation Route Report : Mr. Bautz reviewed the year-end report. Motion to approve the transportation route report by Judy Hoff, seconded by Joni Gjermundson. Motion carried 5/0.

2012-2013 Hot Lunch Report: Board members reviewed the 2012-2013 hot lunch report. This report is no longer required by DPI, but is used for planning and review. It was noted that the hot lunch program expenditures were approximately $58,000 greater than the revenue. This was largely due to the changes in the hot lunch program requirements. No action was taken. Board members requested this be made available in the school newsletter.

2012-2013Year-End Financial Report: Superintendent Bautz and Business Manager, Kim Dressler reviewed the Year-End report. Jim Bobb moved to approve the report. Judy Hoff seconded the motion. Motion carried 5/0.

With no other business President Messer asked for a motion to adjourn 2012-2013 School Term, made by Judy Hoff, seconded by Joni Gjermundson. Motion carried 5/0.

Respectfully Submitted by

Kim Dressler Jerome Messer

Business Manager President

# Vice President Jim Bobb called the meeting of the 2013-2014 school term to order on

# Tuesday July 9, 2013 at 6:48 p.m.

Present: Jim Bobb, Joni Gjermundson, Duane Zent, Shannon Goetz, Jody Hoff, Superintendent Brent Bautz, Principals Russ Ziegler and Patrick Beckman, Business Manager Kim Dressler. Others: Janine & Mika Olson, Sarah Goetz, Genie Kelley, Ray Kaylor, Amy Leingang, Koko Gjermundson.

# Additions to the Agenda:

2013-2014: Personnel:

Motion to approve the agenda by Shannon Goetz, seconded by Joni Gjermundson. Motion carried 3/0.

Verify Oath of Office: Business Manager Kim Dressler, verified the oath of office for Duane Zent.

Vice President Jim Bobb asked Superintendent Brent Bautz to assume the position of the chairman for election purposes. Superintendent Bautz asked for nominations for President. Duane Zent moved to cast a unanimous ballot for Jim Bobb. Seconded by Shannon Goetz. Motion carried 4/0.

President Jim Bobb assumed the position of the chairman and requested nominations for Vice President.

Elect-Vice Chair: Joni Gjermundson moved to cast a unanimous ballot for Duane Zent. Seconded by Shannon Goetz. Motion carried 4/0.

Appoint Business Manager: Joni Gjermundson moved to cast a unanimous ballot for Kim Dressler. Seconded by Shannon Goetz. Motion carried 4/0.

Areas of Responsibilities: President Jim Bobb appointed board members to the following committees.

Personnel/Finance: Jim Bobb, Duane Zent

Buildings and Equipment: Shannon Goetz, Jody Hoff

Curriculum/Technology: Joni Gjermundson, Jody Hoff

Transportation: Shannon Goetz, Duane Zent

Activites: Shannon Goetz

RESP: Jody Hoff, Alt: Joni Gjermundson

RACTC: Joni Gjermundson, Jody Hoff

Sick Bank: Jim Bobb

Designate Authorized Representatives:

Hot Lunch Program: Duane Zent moved to designate Superintendent Bautz as the

authorized representative for the hot lunch program. Seconded by Joni Gjermundson.

Motion carried 4/0.

Title I: Motion to designate Superintendent Bautz as the authorized representative for

the Title I by Duane Zent, seconded by Joni Gjermundson. Motion carried 4/0.

Title II Part A&D: Motion to designate Superintendent Bautz as the authorized

representative for the Title II Part A & D by Joni Gjermundson. Seconded by Duane

Zent. Motion carried 4/0.

Title III: Motion to designate Superintendent Bautz as the authorized representative for

the Title III by Joni Gjermundson. Seconded by Duane Zent. Motion carried 4/0.

Title IV: Duane Zent moved to designate Superintendent Bautz as the authorized

representative for the Title IV program. Seconded by Joni Gjermundson. Motion

carried 4/0.

###### Designate Depositories: Shannon Goetz moved to designate Dakota Community Bank as

###### the depository for General Fund, Activity Fund, Building Fund and Money Market #8.

###### Seconded by Duane Zent. Motion carried 4/0.

Motion to approve Bremer Bank at the depositor for the Money Market #7 and revolving fund by Duane Zent. Seconded by Joni Gjermundson. Motion carried 4/0.

###### Designate Official Newspaper: Joni Gjermundson moved to approve the Richardton

###### Merchant as the official newspaper, seconded by Shannon Goetz. Motion carried 4/0.

#### Set Meeting Dates and Times for 2013-2014 School Term: Shannon Goetz moved to set second Wednesday of each month, beginning at 5:30 p.m. as the date/time for the 2013-14 board meeting. Seconded by Joni Gjermundson. Motion carried 4/0.

District Fees: Duane Zent moved to approve, seconded by Shannon Goetz the following fee schedules. Motion carried 4/0.

Registration- $25

Season Tickets- Adult $50; Seniors (+65) $30; Family$100; Grades K-6 $15

Game Admission- Adult $6; Seniors (+65) and Grades K-6 $4

Participation- $30 per activity, up to a $90 maximum for family/student per year

Drivers Ed- board members agree to wait until a later date to set the fee.

Hot Lunch Fees: Joni Gjermundson moved to approve the fees as follows. Shannon Goetz seconded the motion. Motion carried 5/0.

Fees: Hot Lunch RTHS-$ 2.60 TRE- $2.10

Breakfast RTHS- $1.75 TRE- $1.25

Adult Fees: Hot Lunch- $ 3.10 Breakfast- $2.25

Approve Determining Officials: Shannon Goetz moved to approve Sara Conlon as the determining official for RTHS. Seconded by Joni Gjermundson. Motion carried 4/0.

Joni Gjermundson moved to approve Sandy Weisenberger as the determining official at TRE , seconded by Duane Zent. Motion carried 4/0.

Approve Hearing Official: Shannon Goetz moved to approve Jim Bobb as the hot lunch hearing official, seconded by Duane Zent. Motion carried 4/0.

2013-2014 Travel Reimbursement: Duane Zent moved to approve the following travel reimbursement fees: Mileage: .57

Lodging: State Rate

Meals: B- $7.00 L-$10.50 D-$17.50 Total: $35.00

Joni Gjermundson seconded the motion. Motion carried 4/0.

Jody Hoff arrived at this time and took the oath of office.

July Bills: Shannon Goetz moved to approve the bills. Seconded by Joni Gjermundson. Motion carried 5/0.

**GENERAL FUND**

78236 ACP DIRECT 173.40

78237 ADVANCED BUSINESS METHODS INC 1,269.95

78238 AMERICAN LEGACY PUBLISHING 260.88

78239 BISMARCK TRIBUNE 167.00

78240 BOSCH LUMBER CO 264.49

78242 CAREY, SHAWN 15.77

10000056 CENEX VOYAGER FLEET 583.15

78243 CENTRAL RESTAURANT PRODUCTS 202.45

78244 CITY OF TAYLOR 208.00

78245 CONNECTING POINT COMPUTER CENTER 77.10

78246 COUNTRY DRUG STORE 30.31

78247 D & E SUPPLY 839.75

78219 DAKOTA COMMUNITY BANK 6,367.33

78248 DAKOTA FARM EQUIPMENT 13.67

78249 DICKINSON PRESS & ADVERTIZER 167.00

78250 DISCOVERY EDUCATION 2,800.00

78251 FIRST 246.00

78252 FLINN SCIENTIFIC 119.20

78253 HEBRON HERALD 35.00

78254 HOSELTON, CATHERINE 75.00

78255 INFORMATION TECH DEPT 462.70

78256 INSTRUCTIONAL MEDIA CENTER 150.00

78257 LENNY'S REPAIR 204.85

78258 LPR PUBLICATIONS 274.00

78259 MID-AMERICA BOOKS 250.14

78260 MONTANA-DAKOTA UTILITIES CO 1,429.88

78261 ND COUNCIL OF ED LEADERS 1,345.00

78262 ND EDUCATORS SERVICE COOPERATIVE 3,288.60

78263 ND INSURANCE DEPARTMENT 5,261.59

78264 ND SCHOOL BOARDS ASSOCATION 2,889.33

78265 ODIN 92.40

78266 PEPPER & SONS, J.W. 135.00

78267 PRAXAIR DISTRIBUTION INC, 412- 63.94

78268 REALLY GOOD STUFF 379.94

78269 RENAISSANCE LEARNING INC 2,374.00

78270 RICHARDTON MERCHANT 763.26

78271 RUDY'S LOCK & KEY 2.80

78272 RUNNINGS SUPPLY 53.64

78273 SCHOLASTIC 49.41

78274 SCHOOL MATE 749.00

78275 SCHOOL SPECIALTY 1,106.30

78276 SCIENCE NEWS 54.50

78277 SOFTWARE UNLIMITED 3,600.00

78278 STAMP FULFILLMENT SERVICES 569.60

78279 TUMBLEWEED PRESS INC. 399.00

78280 VILLAGE FAMILY SERIVCE CENTER 2,112.46

78281 WEST DAKOTA PARENT & FAMILY 250.00

**Checking Account Total: $42,226.79**

**ACTIVITY FUND**

7954 ND HIGH SCHOOL ACTIVITES ASSOC 655.00

7955 PEPSI-COLA BOTTLING CO. 172.00

**Checking Account Total: $827.00**

Personnel: Duane Zent moved to approve Mary Quintus, as a teacher for the Grade 2 position. Seconded by Shannon Goetz. Motion carried 5/0.

2013-2014 Personnel: Superintendent Bautz reviewed the list of classified personnel for 2013-2014. No action taken.

Building and Equipment: Board members reviewed a quote from Simplex Grinnell for the installation/upgrade of the fire alarm system at the St. Mary’s Social Center. The proposal for the system is $15,000 plus installation totaling approximately $40,000. Mr. Bautz is working on a grant for the project as well.

Executive Session to discuss possible litigation: Joni Gjermundson moved to go into executive session beginning at 7:50 p.m. and ending at approximately 8:30 p.m. for the purpose of discussing potential litigation with the school attorney. Seconded by Shannon Goetz. Motion carried 5/0.

The board meeting resumed at 8:25p.m.

# The next meeting will be held on August 14, 2013 at 7:00 p.m. at the RTHS. With no

# other business President Jim Bobb declared the meeting adjourned at 8:40 p.m.

Respectfully Submitted by

Kim Dressler Jim Bobb

Business Manager President